

QuickBooks®

Features & Benefits

Accounting 2010/11

A powerful software package specifically designed for small businesses that need to track their finances and inventory, but don't manage payroll.

Easy to set-up, learn and use

QuickBooks uses plain English and has an Easy Setup Wizard to get your business up and running within minutes.

QuickBooks' user-friendly home page ensures all frequently used activities and features are available within a few clicks of your mouse. Simply fill out familiar forms on your screen – such as cheques or invoices – and QuickBooks does the accounting for you.

Monitor business performance

More than 100 reports and graphs can be generated within the Reports Centre to help you keep a close eye on your business. With just one click you can also drill down into reports to find detailed financial information. You can even convert the report into a PDF file for email, so the recipient views the report just as you see it in QuickBooks.

Get paid faster

With just one click, you can receive payments from your customers by credit card and record the transactions in QuickBooks*. Reckon Tools Credit Card Payments allows you to process credit card payments directly through QuickBooks, in a secure environment. Simply type in a customer's card details when you enter their payment and process it as you save the transaction!

*You will require an Internet Merchant account - contact your financial institution. Additional charges apply.

Manage your business more effectively

QuickBooks is much more efficient than spreadsheets, word-processing or paper ledgers. Quickly and easily manage bookkeeping tasks like printing cheques, paying bills, generating reports, invoicing customers and tracking expenses. Spend less time on bookkeeping so you can concentrate on your business.

Record, track and reconcile your inventory balance

QuickBooks allows easy entry and tracking of all your inventory movements and costs.



QuickBooks® Accounting 2010/11

QuickBooks home page

All key tasks and functions are available within a few clicks of the home page with the Customer, Supplier, Employee and Report Centres. You can also customise how information is displayed in each of these centres.

Work more efficiently with your accountant or bookkeeper

The Accountant's copy of your company data file allows you to streamline the way you work, with features including:

- A dividing date that clearly delineates which periods are for your accountant to work in, and which are for you.
- Warnings for cancelling the Accountant's copy.
- Expanded areas that you and your accountant can work in while the Accountant's copy is active.
- Review, accept or reject changes from your accountant as a batch.
- Receive notes and instructions from your accountant inside the accountant's copy.

An 'always on' Audit Trail

The 'always on' Audit Trail makes it easier for your accountant to spot possible trouble spots or mis-postings in your accounts.

QuickBooks Google Desktop Search

QuickBooks Google Desktop Search now indexes your entire data file making it much easier to find exactly what you're looking for.

Portable Company File

A Portable Company File is a compact version of your company file. Small enough to be sent by email or saved to a portable drive, it can give you the flexibility to work on your file in different locations.

Backup your company data automatically

Reckon Tools Backup[†] makes it easy to securely backup your important company data file. Seamless integration with QuickBooks means your company data file is automatically uploaded to the remote backup server, allowing you to rest assured that your business data is safe and secure.

[†] Reckon Tools Backup is an additional product that can be purchased separately. Prices start from \$29.95 per annum.

QuickBooks® Accounting 2010/11

New features in 2010/11

Company Snapshot

View all your crucial business information – including bank account balances, customer and supplier accounts due and income and expense trends – all in the one Company Snapshot screen for a quick yet comprehensive view of your business performance.

Work faster with QuickBooks

Quickly and easily clean up data files so you can increase transaction processing speed.

Reconcile your bank account at any time

Now you can perform a bank reconciliation - even if your Accountant is working on your file - and import all Accountant Copy changes your Accountant sends you.

Industry specific Chart of Accounts

QuickBooks now includes 28 industry specific Chart of Accounts, so only accounts relevant to your business are included.



"Excellent design and superior reporting make QuickBooks a great solution for the growing or fully grown company."

Kurt Best, PC User, June 2009



Product Comparison

	QuickBooks EasyStart	QuickBooks Accounting	QuickBooks Plus	QuickBooks Pro	QuickBooks Premier	QuickBooks Enterprise
Unlimited transactions	✓	✓	✓	✓	✓	✓
Invoice, pay bills & track expenses	✓	✓	✓	✓	✓	✓
Prepare BAS [▲] and track GST	✓ ¹	✓	✓	✓	✓	✓
Easy to set up and access help	✓	✓	✓	✓	✓	✓
Weekend support available ^{2▲}	✓	✓	✓	✓	✓	✓
Portable company file	✓	✓	✓	✓	✓	✓
Integrated online data backup	✓	✓	✓	✓	✓	✓
28 Industry Chart of Accounts	✓	✓	✓	✓	✓	✓
Home page Customisation	✓	✓	✓	✓	✓	✓
Company Snapshot		✓	✓	✓	✓	✓
Integrated BAS & online lodgement [▲]		✓	✓	✓	✓	✓
12 months updates and upgrades ³		✓	✓	✓	✓	✓
Import bank statements ⁴		✓	✓	✓	✓	✓
Microsoft Office integration		✓	✓	✓	✓	✓
Process credit card payments ^{5▲}		✓	✓	✓	✓	✓
Reports Centre		✓	✓	✓	✓	✓
Track and manage inventory		✓	✓	✓	✓	✓
Payroll & employee management [▲]			✓	✓	✓	✓
Employee Organiser			✓	✓	✓	✓
Reckon Tools SuperLink integration [▲]			✓	✓	✓	✓
Advanced inventory features			✓	✓	✓	✓
Microsoft Outlook integration			✓	✓	✓	✓
Estimates, quotes & job costing			✓	✓	✓	✓
Multicurrency enabled			✓	✓	✓	✓
Multi-user enabled				✓ ⁶	✓	✓
Multiple licences					5 ⁷	30 ⁸
Multiple price levels per item					✓	✓
Advanced reporting tools					✓	✓
Industry-specific versions					✓	✓
ODBC driver						✓
Enhanced multi-user security features						✓
Multi-site						✓
Multi-company reporting						✓
Variable service billing rates						✓

Recommended

- At least 1.8 GHz Intel Pentium IV (or equivalent)
- 512 MB RAM for Microsoft Windows XP users
- 1 GB RAM for Microsoft Windows Vista™ and Windows 7 users
- 1024 x 768 resolution

Minimum

- 500 MHz Intel Pentium II (or equivalent)
- At least 256 MB of RAM for a single user
- Windows Vista™/7 users: 1.2 GHz Intel Pentium III (or equivalent) and 1 GB RAM
- Windows XP/Vista™/7* operating system
- 1 GB of disk space (additional space required for company files)
- Internet Explorer 6.0 or later required
- Microsoft .NET Framework Common Language Runtime 1.1 (provided on QuickBooks Installation CD. Requires an additional 150 MB).
- Microsoft .NET Framework Common Language Runtime 2.0 (provided on QuickBooks Installation CD. Requires an additional 280 MB).
- At least 256-colour SVGA video
- 800 x 600 with small fonts
- 24 x CD-ROM
- All online features / services require Internet access with at least a 56 Kbps modem (ADSL or Cable Modem recommended)

* 64-bit version only supported for Windows 7

Terms and conditions

1. GST Reporting on cash basis only.
2. Minimum call cost is AU\$4.90 per minute. Higher from mobile and public phones. Call costs are subject to change.
3. For annual licence products: updates and upgrades are available as long as the annual licence is current.
4. Check with your financial institution to see if they support this feature.
5. Additional fees and charges may apply. An Internet Merchant account is required – contact your financial institution.
6. QuickBooks Pro includes one licence – you must purchase multiple copies for a multi-user environment.
7. Three licences included, additional licences required for up to 5 multi-users.
8. Ten licences included, additional licences required for up to 30 multi-users.

▲ Features available in Australia only.